



—
“Even every one that is called by my name: for I have created him for my glory,
I have formed him; yea, I have made him.”
—

PACIFIC BAPTIST SCHOOL

2009-10
HANDBOOK

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WELCOME TO PACIFIC BAPTIST SCHOOL

Pacific Baptist would like to take this opportunity to welcome you to the Pacific Baptist family. We are looking forward to an outstanding experience together with your children here at Pacific Baptist School.

In many ways, Pacific Baptist School is a family. As the school has grown, it has maintained its unique atmosphere. We believe that the school is an extension of the home in its objective to “train up a child in the way he should go”. For this reason, we invite parents to communicate often with teachers and staff.

PREFACE

The guidelines found in this handbook have been purposely designed to permit certain liberties and set specific limits that will best allow the school and families to work together in harmony. These guidelines have not been hastily thrown together, but are the result of years of experience and careful interpretation of the principles found in God’s Word—the Bible.

We realize that not everyone will understand or approve of every rule and regulation, but we also believe it is the parents’ responsibility to know the contents of this handbook and see that their children uphold even those rules with which they may personally disagree.

We are convinced that as parents seek to please the Lord in their daily walk, they will find that these guidelines will become a vital part of the formula; this will make their children’s Christian education here a real success.

PURPOSE STATEMENT

Pacific Baptist School is an educational ministry of Pacific Baptist Church. It is an integral part and cannot be separated from Pacific Baptist Church. We believe attendance at Pacific Baptist School is a privilege. The goal of this school is not to reform, but to train Christian youth in the highest principles of Christian leadership, self-discipline, responsibility, honesty, good citizenship, and to provide them with the best educational foundation possible. Pacific Baptist holds the philosophy of one that is committed to honoring Christ and His Word. Therefore, we reserve the right

to deem wrong anything, which would be dishonoring to our Lord Jesus Christ and the Holy Scriptures. This would include any fashion, any statement or conversation, or any act that is occultic or anti-Christian, that may or may not originate from the secular or worldly music industry, or from Hollywood movies, especially anything with extreme violence, inappropriateness or sexual in nature.

SPIRITUALLY, our goal is to provide an environment of Christian faith that nurtures Christian values such as respect for authority, Christian manhood, Christian womanhood, and Christian service. This school stands for the Gospel of Jesus Christ, the highest standards of morality, and Christian behavior. Our goal and purpose are probably best stated in Psalm 145:4, "One generation shall praise thy works to another, and shall declare thy mighty acts." The basic concepts of Pacific Baptist School are based on Christian character. We believe the Bible to be the living Word of God and that it is our duty to teach our young people the precepts of Christian living. We strive to provide a safe haven that is separated from the world and dedicated to the Christian instruction of our young people.

If a student from another denomination (i.e. Pentecostals, Non-Denominational) is permitted to enroll, they are NOT to make mention of their teaching or standards at any church or school functions. For a brief outline of our doctrinal beliefs see section entitled Doctrinal Position on page 8. All students accepted for entrance do so on a six (6) week probationary period. At the end of this time, the Administration will evaluate the student's adjustment to Pacific Baptist School. If necessary, the Administration has the right to release the student and will notify the family of this decision.

ACADEMICALLY, our goal is to provide a superior academic program. Within our program, we provide the ability for capable students to excel academically. We also have academic options for the students who may benefit from a minimized level of instruction.

The beliefs that we hold most dear and upon which we base our lives are being circumvented by the public schools. It is unrealistic to expect that a public school education would or could teach and instill into our young people Christian values. Because of this, Pacific Baptist School was founded. We had three basic goals in mind when Pacific Baptist School started in 1991 (formerly Cambodian Christian School). These goals have formed the basis for our existence.

FIRST: That we as adults could pass our faith and beliefs on to our young people.

SECOND: That we could transfer on to our young people the knowledge and the wisdom they need to function successfully in the modern world.

THIRD: That we could separate our young people while they are growing from the influences of those who do not hold to our beliefs of faith and Christian living.

We believe in America and teach our young people to have a love for their country and a respect for their leaders. Our rich heritage and freedom was bought with a price. Our young people are taught not only our great American history, but also its price and the responsibilities of being a citizen in a free country. We believe that young people should be taught self-discipline, respect for others, respect for property, and honor for elders and positions of authority. Respect for laws, rules, and God's commandments are an integral part of a young person's education.

Biblical principles of morality and conduct are never side stepped. Developing Christian values is vital if our school is to successfully educate young people. The challenges that lie ahead for today's youth require adults whose moral and spiritual values form the basis for their judgments. A young person does not go through Pacific Baptist School; rather Pacific Baptist School goes through the young person. Our programs minister to the whole person,

body, soul, and spirit. It is our desire that upon graduation from high school, it may be said of our students that they have *“... increased in wisdom and stature, and in favour with God and man.”* Luke 2:52

MINISTRY BACKGROUND

We recognize that this is a business as well as a ministry. Our product is young people, whose lives are being transformed, through the tool of Christian Education. Therefore, PBS will always strive to be run in a business like and professional manner, striving for superior customer satisfaction and continued growth for the ministry while providing greater job security and satisfaction for its employees. Thus, PBS will not engage in any practice that does not benefit its employees, customers (students and their parents), or anything that would hurt or hinder the reputation of the Pacific Baptist Church, or our Lord Jesus Christ.

MISSION STATEMENT

The objective of this ministry is to faithfully support Pacific Baptist Church and its vision “to aggressively reach young people and their families for Christ in the Long Beach metropolitan area...” thus furthering the cause of Christ, by reaching and teaching young people to reach and teach others, through the means of Christian education. OUR HEARTS DESIRE AT PACIFIC BAPTIST CHURCH AND PACIFIC BAPTIST SCHOOL IS TO SEE OUR YOUNG PEOPLE LIVE THEIR LIVES FOR THE GLORY OF GOD AND THE GOOD OF OTHERS!

DOCTRINAL POSITION

A brief summary of the Statement of Faith of Pacific Baptist Church and Pacific Baptist School is as follows:

- Divine inspiration of Scriptures
- The triune God (Father, Son, Holy Spirit)
- The fallen nature of man and his just condemnation because of sin
- Salvation by grace through faith, as a free gift of God, through Jesus Christ our Saviour
- The glorious display of God's purpose and grace
- The progressive work of sanctification
- The keeping power of God
- The prominence of the local and visible church
- Baptism by immersion for believers
- The ordinance of the Lord's Supper
- The honoring of civil government
- The resurrection of the righteous to life and the wicked to damnation
- The visible and personal return of our Lord and Saviour Jesus Christ

SEXUAL ORIENTATION AND BEHAVIOR

As our church constitution notes, "We believe that God has commanded that no intimate sexual activity should be engaged in, outside of a marriage between a man and a woman. We believe that any form of homosexuality, lesbianism, bisexuality, transgenderism, bestiality, incest, fornication, adultery and pornography are sinful perversions of God's gift of sex. We also believe that God disapproves of, and forbids any attempt to alter one's gender by surgery or appearance (Gen. 2:24; Rom. 7:2; I Cor. 7:10; Heb. 13:4)." Therefore, at Pacific Baptist School, any student, staff or faculty member, etc., who is known to have participated in homosexual, bisexual or transgender activity will be expelled and/or dismissed immediately.

ABSENCES

All students who have been absent will need to present a written excuse, signed by either a parent or guardian, the morning they come back (before 8:30 A.M.). This is to be presented to the school office (not to their teacher) the day they come back to school by 8:30 am. Whether or not a student has a note they need to report to the main school office to receive a pass to class. A student that has an unexcused absence will be given an hour detention to be served after school. To the best of our ability, absences will be followed up with a telephone call to the parents. Students are allowed eighteen (18) absences per semester. If more than eighteen (18) absences are accumulated, the student will not receive credit for that semester. Should a student accumulate ten (10) tardies they will accumulate one absence. A letter will be sent home to the parents after the seventh (7) absence. Extended illness and family vacation time does not count for these days. If a student is absent from school he/she cannot be on church/school property before 5:30 pm for Bible Study or church activities.

ACCIDENTS & EMERGENCIES

In the event of an accident or illness, your child will be sent to the school office for evaluation and possible treatment. And, if deemed necessary, you will be notified to pick up your child. If a parent cannot be reached, persons listed on the emergency form will be notified. Please be sure that the information on your child's emergency card stays current. In the event of an accident, school policy requires that an accident report be completed and kept on file. Please do not bring your child to school if he has been ill in any way or is running a fever. Allow him to return to school after his temperature has been normal for at least 24 hours. The school and parents would prefer that other parents do not send their children to school if they have a cold or other illness that would require them to be kept indoors during noon and recess periods; however, exceptions may be made in certain circumstances.

ACCREDITATION

Pacific Baptist School is not regionally accredited. Pacific Baptist School is a ministry with sincerely held religious convictions against government control and oversight over the academic aspects of our institution. The state of California does not require Pacific Baptist School to obtain any state or regional accreditation in order to operate or grant diplomas. Individual public school districts, colleges, and universities establish their own admissions policies. What this means is that, although state law does not require that a private Christian school student or graduate come from an accredited Christian school in order to be eligible for admission into a public school, college, or university, those individual schools do have the authority to impose such a requirement. While our experience has been that most of the schools gladly accept students from unaccredited Christian schools, some do not, requiring the student to undergo additional testing or retake core subject courses, or even acquire a GED. Because we have no control over the policies adopted by public high schools, colleges, and universities, we cannot make any guarantee for graduates of Pacific Baptist School with regard to admission into the public school system should you choose to withdraw. Parents are encouraged to personally check with their local school districts or colleges in which their children are interested to find out what their particular policies are regarding admissions and transferring credits.

ADMISSIONS

A student is admitted into Pacific Baptist School following a favorable review process of former records. Included in this review are placement tests, grades, academic progress, and conduct review. All new students are required to take entrance tests prior to acceptance and are accepted on a six-week trial basis. A consultation with the parent(s) will take place to ensure understanding and agreement with school philosophy. In addition, those transferring from other churches must contact their Pastor before admission will be considered.

AGE AND ACADEMIC CRITERIA FOR ADMISSIONS

In order for a child to be considered for admission to the four year old kindergarten they must at least be turning four years old by December 1st. The same would also stand for five year old kindergarten with the exception being they must be at least 5 years old by December 1st. In addition to the age requirement, they must pass a kindergarten readiness test; passing is 80%. If the student is admitted to K-5 with a test score below 80%, the school cannot guarantee his or her success in K-5. In order for a child to be considered for admission to the 1st grade they must at least be turning six years old by December 1st. A student will be admitted to grades two through eight on the basis of successful completion of the previous grade and satisfactory scores on the admissions examinations.

A student scoring at his grade level or above on a recognized achievement test will be admitted to the next consecutive grade level for which he has applied. A student who does not score higher than one year below his grade level on a recognized achievement test and has an intelligence quotient in the average range (approximately the twenty-seventh percentile or above) might be admitted on a probationary status to the grade level for which he has applied. A student who scores lower than one year below his grade level on a recognized mental maturity test that places him in the average range will be admitted one grade level below that for which he has applied. No student will be accepted if his grade placement is more than two years below the normal grade placement for a student of his chronological age. A student applying for grades ninth through twelfth will be accepted only if he has completed the academic requirements for the previous grade level and has an ability score on a mental maturity test that places him in the average range.

SPIRITUAL CRITERIA FOR ADMISSIONS

The overall program of Pacific Baptist School operates within the framework of the biblical philosophy and doctrinal position of Pacific Baptist Church. Parents are required to be aware of the school's doctrinal position and be of like-minded faith so as to avoid potential conflict between the home, the church, and the school. Students and their parents are expected to maintain regular attendance at Pacific Baptist Church. Occasionally, we will accept someone from a Bible-believing church of like faith. In this case, a pastor's recommendation form is required each year for each student. Parents are expected to uphold the objectives, values, rules, and purpose of the school.

CONDUCT CRITERIA FOR ADMISSIONS

Students who have unsatisfactory conduct records, overt behavior problems, or have been suspended or expelled from other schools will not normally be considered for admission. Students who have habitually used drugs, alcohol, tobacco or pornography will not be considered for admission. Students and parents must be in agreement with the conduct standards of the school and agree to abide by them.

RE-ENROLLMENT

ACCEPTANCE IN ANY GRADE DOES NOT MEAN AUTOMATIC ACCEPTANCE INTO THE NEXT GRADE THE FOLLOWING YEAR. Towards the end of each school year, the administration and faculty conduct an annual student review. As a result of this review, students may be placed on probation, held back, etc. In filling positions for the new year, present students are considered first, then children of parents who are members of Pacific Baptist Church, then other children of parents who already have students enrolled, and then the general public. THE SCHOOL RESERVES THE RIGHT TO REFUSE ADMISSION TO ANY STUDENT THAT THEY FEEL WOULD NOT BE IN THE BEST INTEREST OF THE SCHOOL.

ACTIVITIES (SCHOOL)

Only those students who are currently enrolled in PBS are allowed to attend any school activities (ex. Field trips, picnics, etc.). Students that are suspended may not attend any school activities.

ATHLETICS

One of the positive benefits of our school athletic program is the development of healthy attitudes towards winning and losing in life, and competition. Just as learning how to lose and win gracefully is an important part of competition, so is learning how to compete vigorously while keeping emotions and attitudes under control in a way that honors Christ. Competitive sports give our students opportunities to develop physical coordination, confidence, sportsmanship, and Christian character.

ATHLETIC FEES

There is a nominal fee charged for all participants of extra curricular sports which is billed to the parent's account. If a student quits the team, is removed by the coach, or becomes ineligible due to academics, there is no refund. THE BASKETBALL FEE IS \$75.00, AND THE CHEERLEADING FEE IS \$35.00. Certain sports may be required to purchase jerseys, specialized team shoes or other accessories.

BACK PACKS

Students are allowed to use a backpack with the understanding that they may be searched when deemed necessary by the school administration. When backpacks are searched the student will be present and asked to remove everything.

BIBLE INSTITUTE

When Pacific Baptist Bible Institute classes are held, they are open to Pacific Baptist School Seniors, and with prior approval Pacific Baptist School Juniors. Credits can be earned, as many as ten (10) credits, for two years worth of classes. Seniors may also audit institute classes. For more information see Brother Esposito.

CANDY SALE

Pacific Baptist School has two yearly candy sales. Students who receive the PBS Fundraiser Membership or Fundraiser Team Members discount are required to sell 150 candy bars per semester.

CELL PHONES

No student is allowed to have any cell phone on church or school grounds, before, during or after school; this also includes Saturday and Sundays. Should any student have a cell phone in their possession the phone will be confiscated, the student will receive demerits, and the parents will need to claim the cell phone from Mrs. Esposito's office. On the second offense the phone will be confiscated, a conference with the parents will be held, and there will be the possibility of suspension.

CHAPEL

Because Pacific Baptist School places a high value on the teaching and preaching of God's Word, chapel services will be held once or twice a week, and on occasion we will have week long revival services. All students are required to attend these services. The staff will monitor behavior during these service. Occasional quizzes will be taken from a chapel speakers' notes and a Bible grade will be given.

SPIRIT LEADERS

Pacific Baptist School spirit leaders are chosen every spring for the following school year. Girls who will be in the 6th grade the following school year may try out. They are chosen based on their Christian testimony, poise, spirit, physical ability, and academics, all of which they must maintain in order to cheer for the duration of the season. Spirit leaders help with school spirit as they lead at pep rallies and at games.

CHRISTIAN AMERICANISM

Christian Americanism places emphasis upon the greatness of America's heritage and the sacrifices of her heroes. America's Constitution guarantees liberties to education in order to preserve American freedom. We unashamedly teach the Bible doctrines of self-discipline, respect for those in authority, obedience to the law, love for God, flag, and country. Notice the following three pledges to be memorized for morning devotions:

Pledge of Allegiance to the American Flag: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Pledge of Allegiance to the Christian Flag: I pledge allegiance to the Christian flag, and to the Savior for Whose Kingdom it stands, one Savior, crucified, risen, and coming again, with life and liberty for all who believe.

Pledge of Allegiance to the Bible: I pledge allegiance to the Bible. God's Holy Word, I will make it a lamp unto my feet, and a light unto my path. I will hide its words in my heart that I might not sin against God.

CHURCH ATTENDANCE

All students with a Membership and Team Membership discounts are required to attend Sunday school, Sunday morning service, Sunday evening service, and Thursday evening service.

Parents of students who benefit from the discounts, also need to attend a minimum of ten (10) services each month. Students will be given five (5) demerits for missing Sunday school and any of the other services. **Continual missing of services will be a just cause to terminate a student's enrollment at Pacific Baptist School.** Students who attend Thursday evening services will not be given homework on Thursdays. At various times throughout the year, Pacific Baptist Church will have special services and meetings that will be required for all students to attend; if a student misses these meetings without prior permission from the Administration

they will be given five (5) demerits. A written note is required for those who miss a church service, this note is separate from any notes given for school absences.

COMMUNICABLE DISEASES

Parents or guardians who do not disclose a known communicable disease at the time of registration may jeopardize their child's continued enrollment and attendance at the school. Should their child contract a potentially life threatening communicable disease after registration or during the school year, parents are to notify the school office. In order to protect the health of all students, our school endeavors to take every precaution so that illness and anxiety may be kept to a minimum at school. In addition to the above please do not send your child to school if they are sick. Remember that they will be spreading whatever they have to the rest of the students at school.

CORPORAL PUNISHMENT

Discipline is normally administered in the form of demerits, detention, or the restriction of special privileges. Occasionally, the need arises to use a more compelling method to motivate a student to begin practicing a pattern of acceptable behavior. In this situation, the student will need to be picked up from the school within 30 minutes from notification or a late pick up fee may be charged. Parents must administer swats at home; students can not return to school until swats by parents have been administered.

DAMAGE POLICY

Students who are found to be responsible for the vandalism or destruction of school or personal property at school will be required to pay restitution for such damages, and will be subject to further disciplinary action by the school. If the student cannot pay for the item, then the student will have to work the payment off at \$5.00 per hour after school for Bro. Esposito, Mrs. Esposito, or Pastor.

DELINQUENT ACCOUNT

If tuition remains unpaid after thirty (30) days, the student will not be allowed to attend classes. No transfers, transcripts or report cards can be issued until a student's bill is paid in full. No communication from the parents whose children are financially withdrawn for more than two weeks will result in withdrawing the student.

DEMERIT/DETENTION SYSTEM

Seven (7) or more demerits in one week will result in one hour detention the following week. Ten (10) or more demerits in one week will result in two hours of detention the following week. The paramount rule, at all times, is "to do right, do not disturb". Demerit marks are given for disturbances or broken rules. Students will be assigned detention time. During detention a student will be given lines to write. A student who does not serve his/her detention within the allotted time will be campused for three days, in addition to more detention time being added. **If the student chooses not to serve detention a second time he/she will be suspended, with lines, from school for one (1) day and campused for one (1) week. A third violation of this will result in a three (3) day suspension, with lines and a two (2) week campus.** Three (3) demerit marks or more, for Elementary students, five (5) or more, for JH & HS students, in one day will result in the student being sent to the School Office.

Detention will be held immediately after school on Tuesday and Wednesday for one hour. Demerit marks are cumulative over a six (6) week period, for junior high and high school students, and a nine (9) week period for Elementary (K-4 through 6th grade). At the end of the six (6) weeks (nine for Elementary), the student goes back to having zero (0) demerits. Once a student accumulates a certain number of demerits in a six (6) week period, the following actions will be taken:

(cont. on next page)

25 Demerits	=	Campused for three (3) days.
40 Demerits	=	Student campused for one (1) week.
45 Demerits	=	Suspended for one (1) day, and campused for one (1) week.
55 Demerits	=	Conference with parents, suspended for two (2) days and campused.
65 Demerits	=	Parents' conference, suspended for three (3) days, and campused.
80 Demerits	=	Expelled from school, for a minimum of six (6) months

An expelled student will lose credits for the current semester.

Before a student is expelled from school their case will be brought before the school board. Please see EXPULSION! Demerits are almost always an indication that a student may need direction in the development of principles of character and/or Christ-likeness in his/her life. Conferences with the Administration may be necessary to assure this growth. It is the parent/guardians responsibility to fully support the school in this effort.

DEMERITS AND STUDENT BEHAVIOR

Misbehavior in the Classroom or at any school sponsored activity can and will result in demerits. The following list is *some* items considered misbehavior in the classroom:

Not doing homework or school work	1 demerit
Turning around or talking w/o permission	1 demerit
Talking in class	1 demerit
Unnecessary noise	1 demerit
Running in building	1 demerit
Books left home (per book)	1 demerit
No insects	1 demerit
Horse play	2 demerits
Chair left out, leaning back in chair or out of seat	2 demerits
Messy offices	2 demerits
Littering on church or school property	2 demerits
Writing or passing notes	3 demerits
Throwing objects	3 demerits

Talking in Chapel or Church w/o permission	3 demerits
Chewing gum or eating on school grounds	3 demerits
Asking another student for their food	3 demerits
Disobedience	3 demerits
Provoking other students	3 demerits
Name calling	4 demerits
No Bible in School or Church	2 demerits
Hair check or dress code violation	5 demerits
Writing on tables, desks, etc.....	5 demerits
Touching member of the opposite sex	5 demerits
Incomplete school uniform	5 demerits
Asking staff after refusal has already been given	5 demerits
Missing Sunday School/Church	5 demerits
School/ Church Dress Code violation	5 demerits
Being in an off Limits Area (Staff offices, outside gate, disturbing other classes)	5 demerits
Using TV/VCR without permission	5 demerits
Talking about videos, movies, etc	5 demerits
Spitting	5 demerits
Slang or inappropriate language	5 demerits
Hitting another student	10 demerits
Destroying or sitting on top of desks/tables	10 demerits
Flagrant acts of defiance	10-25 demerits
Stealing school or church property	Susp-Exp.
Improper conduct with the opposite sex	Susp-Exp.
Threatening or striking a faculty or staff member	Susp.-Exp
Having an active social networking site account while enrolled at PBS <i>*see details on pg. 21*</i>	Expulsion

The issues below are dealt with on an individual basis. Punishment would be a minimum of ten (10) demerits, swats, and detention time. Most, if not all, would more than likely also result in a suspension of one to five (1-5) days, or expulsion.

NON-MEMBERS AND/OR NON-ATTENDING CHURCH MEMBERS MUST UNDERSTAND THAT WE ARE UNABLE TO WORK WITH THEM AND THEIR STUDENT. OUR TOLERANCE LEVEL WILL NOT BE THE SAME AS IT WOULD BE FOR A FAITHFUL ATTENDING CHURCH MEMBER WITH WHOM WE ARE IN CONSTANT AND CONTINUAL CONTACT!

Cheating (3)

Defiance (3-5, expulsion)

Stealing (3)

Fighting (3) *Elementary will be on a case by case basis

Attending Movies (3)

Smoking (3)

Breaking the Law (3)

Rebellion (3)

Pagers/Cell Phones (3)

Wrong Crowd (3)

Truancy (3)

Boy/Girl Relationships (3)

This would include any notes or gifts being passed from boys to girls or girls to boys and other forms of cultivation

Marking of the body with ink or any foreign material (2)

Inappropriate drawing (3)

Graffiti

Worldly Music

Mixed swimming

Lying

Disrespect /Defiance (repetitious)

Bad Attitude

Vulgarity

Threats/Hitting

Gang Associations (5)

Pornography (5-Exp)

Fornication (5-Exp)

Running Away From Home or Assisting a Run Away (5-Expulsion)

Tattoos (New ones are subject to expulsion)

Social Networking Sites (Myspace, Twitter, Facebook, etc.) (Exp)

*The number in parenthesis is the minimum amount of days suspended, with lines for the offenses.

ADDITIONAL SCHOOL REGULATIONS

- No Cell Phones are allowed to be carried by students; this includes Saturday and Sunday. SEE THE SECTION TITLED CELL PHONES.
- No radios, tape players or walk-mans allowed on school grounds.
- No medicine is to be kept with a student. It must remain in the school office.
- No card playing or gambling of any kind.
- No attending questionable activities such as parties and dances, this would include wedding receptions.
- No knives, guns (including paint and Beebe guns) or anything that can be used as a weapon are allowed on school grounds. The use of a weapon, or something used as a weapon against another person, will result in a minimum five (5) day suspension and most likely will result in expulsion!
- No electronic devices of any kind (game boys, mp3 players, etc).
- At Pacific Baptist Church and Pacific Baptist School we do not endorse dating of our students. In addition, we do all that we humanly can – with the Lord’s help – to discourage, rather than encourage boy/girl relationships at PBS. This includes not allowing our students to spend time together “fellowshipping” with the opposite sex. For example: We do not allow the girls and the boys to sit together in chapel, church, on the buses or during lunch.
- Students are not allowed to post personal information on the internet for public consumption or to possess an active social networking site account or blog (ie. Myspace, Facebook, Twitter, Friendster, Youtube, etc.). Chat rooms may not be used to communicate socially with individuals that students have not personally met or with whom the administration has deemed inappropriate to associate.

DISCIPLINARY TERMS

Campused

A student who is campused loses his/her right to ALL breaks. He/she will be allowed fifteen (15) minutes for lunch.

Suspended

A student can be suspended off campus or on campus. This decision will be made by the student's parents and school staff. This student also must stay at home during school hours if suspended off campus. If the student does not stay home, the suspension will be extended. Suspended students will almost always be assigned lines to write (100 or more per day) during their time of suspension. This student cannot return to class until these lines have been completed. This student cannot attend or participate in extra curricular activities.

Expulsion

A student who is expelled cannot ever be on school grounds during school hours. This student cannot attend or participate in school activities. Also, he cannot have contact of any kind with students who are still enrolled in Pacific Baptist School. Anyone expelled loses all credits earned for the current semester and will be required to pay all school bill money owed up to the day of expulsion.

DISCIPLINE--The Philosophy

Discipline is defined as "... to instruct or educate; to inform the mind; to prepare by instruction in correct principles and habits; as to, discipline youth for a profession, or future usefulness." We believe that education should be more than learning and retaining a mass of facts and figures. It should be a process of growth that develops the whole person spiritually, mentally and physically. The Bible instructs parents to train and discipline their children in order to produce Christ-like character. Biblical discipline involves deliberately guiding and teaching the child in such a way as to change the child's will, attitude, and behavior,

ultimately resulting in the child's joy and success. Biblical discipline includes many means of accomplishing this, including patient teaching, training, and chastisements when necessary. By withholding certain privileges from the student when deficient, and awarding students for excellence, the student is encouraged to be more concerned with his/her attitude and actions. Christian discipline is essentially a character building tool; it is concerned with the development of Christ's character into an individual's life. We are continuously trying to develop a respect for authority and the rights of others. Therefore, Biblical discipline is exercised by applying appropriate justice where needed. PACIFIC BAPTIST SCHOOL IS NOT A CORRECTIVE INSTITUTION; CONSEQUENTLY, WE ASK THAT A CHILD NOT BE ENROLLED WITH THE IDEA THAT WE WILL REFORM HIM. WE ARE HERE TO WORK WITH THE HOME, BUT NOT TO TAKE THE PLACE OF PARENTS WHO HAVE EXPERIENCED DIFFICULTY IN FULFILLING THEIR ROLES. All new students are admitted on a probationary term for the first six weeks. The students must at all times conduct himself in a manner that is becoming a Christian. Griping is not tolerated! If your child does come home complaining about a policy or discipline, please follow this procedure:

- Give the staff the benefit of the doubt.
- Realize the child's reporting is emotionally biased and may not include all information.
- Realize that the school has reasons for all rules and that they are enforced without partiality.
- Support the administration and call the school for all the facts.

WHEN A STUDENT'S ATTITUDE IS NOT IN ACCORD WITH THE SCHOOL POLICIES OR PRINCIPLES, THE CHILD WILL BE PLACED ON PROBATION AND BOTH PARENTS WILL BE CALLED IN FOR A CONFERENCE. IF THE ADMINISTRATION FEELS THE SITUATION HAS NOT CHANGED WITHIN TWO (2) WEEKS, PARENTS WILL BE ASKED TO WITHDRAW THE CHILD. Any school bill owed up to the day of the student's withdrawal from school must be paid before any official records are released to anyone.

Junior high and high school students in particular, because of their testimony before younger children, are trained to adhere to the school's philosophy and Christ centered program. Such adherence includes abstinence from smoking, use of alcoholic beverages, sexual contact with the opposite sex, use of any drugs, listening to secular, rock, or country music, dancing, swearing, viewing or discussing ANY (G-X Rated) movies, dating or getting involved emotionally with the opposite sex, hanging out with unsaved people and any other questionable practice. Each and every one of these may result in expulsion from our school.

Students and parents are to understand that students represent their school, church, faith and their family at all times. Students, even while off campus, engaging in activities deemed unbecoming for a student of Pacific Baptist School may be asked to leave the school, in order to preserve the school's good name and integrity. This school is dedicated to the training of children in a program of study, activity, and living that is Christ-centered. We believe that "all things should be done decently and in order" and that students should be taught to accept the responsibility to "walk honorably before all men". Here, the discipline that is maintained is firm, consistent, fair, and tempered with love.

Our staff attempts to maintain standards of behavior through kindness, love, and a genuine regard for each student. However, when disciplinary action becomes necessary, it is firmly carried out, tempered by good judgment and understanding. Students are reminded that the Lord Jesus Christ expects us to be disciplined in every area of our life.

DRESS CODE

PBS believes the styles of clothing and manner of grooming we choose to follow are a personal matter lying in the realm of Christian liberty, and therefore have established the following dress code for the staff and students of Pacific Baptist School. We believe the Bible establishes at least three minimum standards for Christian dress:

- Modesty (I Tim. 2:9-11; 2 Tim. 2:22)
- Distinction (I Cor. 11:14-15)
- Identification (I Tim. 4:12; Rom. 12:1-2; I Jn. 2:25)

Because the fashion industry is continually changing, the administration may find it necessary to amend or clarify standards of dress in the midst of a school year. In this case, an announcement will be made and the standard enforced though not specifically in the handbook.

Also, keep in mind that it is impossible to thoroughly cover every single dress style in a written form, such as the handbook. In order to prevent necessity of continually adding new rules, a young lady and her parents should carefully consider her dress daily to assure that it follows the general modesty guideline, which is as follows:

1. Not low
2. Not tight
3. Not short
4. Not an eye trap

They should understand that there will be times when the administration feels the need to point out [a type of clothing] that is not specifically in the handbook, yet violators of these general guidelines.

Christian's must strive to identify with the Lord and His people, not with the world's system in which we live. Therefore, we request that you respect our standards and comply with the dress code. At PBS we do our best to keep our students from falling into the trap of "iidentifying" with worldly fads, as well as various fashion statements. At all times, we reserve the right to ban certain dress and fashion fads, if we deem it to be contrary of the purpose and philosophy of our church and school.

A student will receive five (5) demerits for any violation of the dress code, unless otherwise noted. If the problem cannot be corrected

immediately, the student is not permitted to attend class and the time missed will be considered unexcused. For a deliberate and/or defiant dress code violation a student may receive ten (10) demerits and a three (3) day suspension. The dress code is in effect on school and church property and in effect at all school/ church sponsored activities.

Research supports our observation that clothing has a direct affect on behavior. Both adults and children behave distinctively different while wearing different types of clothing. Play clothes, work clothes, dress clothes and evening attire all affect the way we feel and act, as well as the way others feel and react towards us. When considering the reasons behind our school dress code, please remember that sloppy clothing (holes, wrinkled clothing) encourages sloppy behavior, sensual clothing encourages sensual behavior, dignified clothing encourages dignified behavior, well balanced and attractive clothing encourages confident behavior and ill fitting, out dated clothing encourages insecure behavior.

DRESS CODE (Men)

- Face is to be clean shaven. No facial hair that can be seen from two (2) feet away.
- Hair is to be neatly trimmed and cut above the ears, shirt collar, and out of the eyes parted on the side. Boys are not allowed to have any type of gang haircuts, step cuts, spiked hair, baldheads or tails. Gel must not be used on hair that is too short to neatly comb back or parted on the side. Hair coloring must be appropriate to what is natural to one's appearance. Hair cut violations must be rectified within 48 hours or students will be sent home.
- Sideburns cannot pass the middle of the ear.
- Boys must wear a plain white T-shirt under their shirt at all times. Long sleeves inside shirts are not allowed.
- No initial or emblem belt buckles may be worn to any school or church services or activities.
- Denim jackets or shirts are not allowed to be worn to school.

- Baseball caps or any type of hat is not allowed at school or church.
- No necklaces are allowed to be worn at school.
- On chapel days, nice black slacks (no corduroys or bell bottoms), belt, matching shirt, tie, and dress shoes (K4-4th grade may wear tennis shoes).
- Shirts are to be tucked in neatly at all times.
- Slacks must not be “baggy” enough to fall when the belt is taken off. No cargo pockets are allowed on pants.
- Red or black polo (emblems must be appropriate and can be no larger than an inch) Shirts are required every day except chapel days.
- In keeping with school dress code, students may only wear sweaters, jackets, or sweatshirts that are red, white, or black (no emblem, unless it is a Patriot pride sweater). The only exception to this would be college sweatshirts from Hyles-Anderson, West Coast Baptist College, Golden State Baptist College, or Pacific Baptist Bible College.
- No sunglasses are to be worn at church or school.
- No skater shoes are allowed.

Please remember proper dress code for school is as follows:

Chapel Days

Church dress clothes

Dress shoes with colored socks

Non-chapel Days

Black pants, red or black polo shirt (short sleeve)

Black dress shoes with black socks

Thursday

Church dress clothes

Dress shoes with colored socks

DRESS CODE (Ladies):

Please remember proper dress code for school is as follows:

Chapel and Non-Chapel Days

Black uniform skirt and a red or black blouse

Black dress shoes (must have front and back) with
nylons

Thursday

Church clothes

Junior high and high school girls must wear nylons and dress shoes that have a front and back. Students are required to be in proper clothing daily before entering school. A student who comes to school in violation to any of the dress code standards will be given five (5) demerits and sent home to change, and will be marked either tardy or absent. If the violation is at a church service or activity, five (5) demerits will be given. Students are expected to come to school showered, smelling good and with clean clothes. A student who is guilty of continually violating the dress code can be given ten (10) to twenty-five (25) demerits for flagrant defiance. We prefer this dress code to be kept while students are out in the community as well. We are to be a stepping stone, not a stumbling block to the community. Any student leader (BB, VB, Cheerleading, etc.) needs to abide by our dress standards in public at all times, as they are considered to be above reproach in all areas of their life.

Hair Guidelines:

- Hair should be clean, brushed and neatly styled.
- Hair may not be dyed to a lighter shade such as blonde, auburn, or reddish brown.
- No wild hairstyles are allowed.

Make-up Guidelines:

- Make-up, colored nail or toenail polish may not be worn by girls 6th grade and below.
- Heavy or excessive make-up is not permitted; moderation is the key.

- No bright colored lipstick or eye shadows may be worn.
- No browns, burgundy, chocolate or red lip color or lip liner may be worn.
- Natural color nail polish may be neatly worn with good taste (no bright or unnatural colors).

Jewelry Guidelines:

- Accessories should be worn in moderation. (i.e. rings, necklaces, etc.)
- Only one ring per hand is allowed.
- Necklaces should be modest in appearance, and not worn at a length that is an eye trap.
- Earrings may not be long and dangling. Hoops must be 1 inch or smaller in diameter.
- If a girl desires to wear earrings, she may wear a minimum and maximum of only one earring in each ear and the earrings must be worn in the earlobes only

Shoes:

Most of the time, appropriateness will determine what shoes are worn, depending on the activity. Dress shoes are to have enclosed toes and heels for school and for all school activities other than formal events.

The following four guidelines are a prerequisite for 9th-12th grade female students who desire to wear shoes other than closed toes and closed heel (to be worn only for church or formal events):

1. Open toes shoes that have a closed back, or minimum of a strap on the back with heels not exceeding 2" may be worn.
2. The shoes described above must be worn with nylons when the shoes are worn to church or a formal event.
3. When wearing the shoes described in #1, dresses or skirts must be mid-calf or longer.
4. These types of shoes may not be worn to school or a school activity with the exception of a formal event.

Dresses/Skirts:

- Pastor's recommended skirt length is mid-calf. The minimum requirement is that the hem must be touching the floor when in an upright kneeling position, two inches below the front and back of the knee when standing, and completely covering the knees when sitting.
- Though Pastor has a very strong preference against slits, if slits are worn, they are not to be above the middle of the calf. Dresses and skirts should not be form fitting. A test is whether or not the skirt falls freely when lifted at the hips.
- Proper undergarments should be worn at all times, and should not be showing (i.e. slip, etc.). Full length slips should be worn with longer skirts.
- Wrap around skirts are not acceptable.
- Culottes should look like a skirt at all times.
- Denim skirts should follow all of the same rules of modesty as any other skirt or dress. In addition, the denim may not be worn out, holey (having holes), raveled, or have the appearance of pants. Denim should not be worn for situations requiring more dressy attire such as any church services, soulwinning, visitation, etc.
- Of course, in keeping with the principle of distinction pants, shorts, or gauchos are never to be worn.

Shirt Guidelines:

- Blouses or shirts must be loose, NOT form-fitting, clingy, sheer, see through (undergarments or undergarment lines may never be seen), or draw attention to the bust line.
- When arms are raised, you should not be able to see into the shirt. Cap sleeves are not allowed.
- The bottom of the top must touch the top of the skirt when arms are fully upraised. A tucked in shirt (not lingerie) must be worn underneath a short top to avoid visible flesh.
- Low necklines are not allowed. The lowest allowed is three fingers below the collar bone.
- There is no wearing of tank tops, wrap around shirts, V-neck blouses, or baby doll style shirts (those that have seams,

gathers, etc. near the bust line).

- Spaghetti strap, or strapless blouses or dresses are not allowed. Two exceptions would be a sleeveless dress bought with a matching jacket worn together, or a sleeveless blouse with something with sleeves worn under it.
- Sweaters and jackets should be completely zipped or buttoned (a top button open is okay if it is not low) or left undone to avoid being an eye trap.

T-Shirt Guidelines:

- A T-shirt is a crew or V-neck, cotton double knit shirt without a collar.
- White or principally white T-shirts are forbidden. This includes white T-shirts with writing logos, and pictures.
- Casual looking colored T-shirts may not be worn in situations requiring more dressy attire. (i.e.: chapel, church, graduations, special programs, etc.)
- They are acceptable for casual attire, as long as they follow the general modesty guidelines above.
- Ladies may not wear dresses, shirts, blouses, t-shirts, sweatshirts, sweaters, etc., with writing appearing principally and/or excessively across the bust line.
- Coats normally worn as exterior garments should not be worn to class or chapel. (During winter months exceptions may be made by the staff).
- Students may wear only sweaters, jackets or sweatshirts that are red, black, or white (no emblem, unless it is a Pacific Baptist Patriot emblem).

DRIVING PRIVILEGES

Students are allowed to drive to and from school if they have a valid driver's license and car insurance. If a student will be driving to and from school he/she must inform the front office and must at all times abide by California Driving Laws. A student who is found to be breaking the law (i.e. driving too fast, reckless driving) will be given demerits, possibly suspended, and can lose the privilege of driving to and from school. Students are not allowed to ride in cars with the opposite sex unless with a parent or staff member.

EARLY DISMISSAL

Occasionally, we will dismiss students early. In this event, they are to leave the property. No hanging around or leaving and then coming back. Also, it is important that students realize that once a school day has been completed they are to leave the property. No student should be on school property 15 minutes after school has been dismissed.

EARLY GRADUATION

Students are not normally allowed to graduate from school early. If, by chance, a student completes their required credits before the school year is over they will be assigned additional college level work to complete prior to graduation. On occasion a student, because of his/her diligence and determination to do well with his/her schoolwork, will find that they have the opportunity to complete their required studies early. In such a situation (Honors and College Prep only), the student and the parents may make an appeal to Pastor and the school board for early graduation, but this would be the exception, rather than the rule. Students cannot graduate early on a Vocational or General Course of Study.

EXPULSION

After accumulating 90 demerits, being suspended four (4) times, or committing one of the more serious offenses a student's case will be put before the board for expulsion. If the board deems it necessary to expel the student, he/she will lose credit for that semester and will not be allowed to return to school for a minimum of six (6) months, and then, only with board approval. Expelled students are not allowed to be on school grounds during school hours, nor are they allowed to attend any school-sponsored activities. An expelled student is required to pay all past due bills and fees up to the date of expulsion. If these bills are not paid the school will not release any records. At no time are PBS students allowed to associate with expelled students or students who leave our school and/or church for the wrong reason, or former students who are associating with the wrong crowd. Any conversation or association that exceeds a two minute limit, without a staff member or deacon present, with an expelled student or student

who has left the school under bad circumstances will be a just cause for discipline. Violation of this will result in a minimum of five (5) demerits for the first offense; a minimum of ten (10) demerits along with a one (1) day suspension, with lines, for the second offense; a minimum of ten (10) demerits and a three (3) day suspension with lines for the third offense. Violating this rule a fourth time will be grounds for asking the student to withdraw or expulsion.

NON-MEMBERS AND/OR NON-ATTENDING CHURCH MEMBERS MUST UNDERSTAND THAT WE ARE UNABLE TO WORK WITH THEM AND THEIR STUDENT AND OUR TOLERANCE LEVEL WILL NOT BE THE SAME AS IT WOULD BE FOR A FAITHFUL ATTENDING CHURCH MEMBER WITH WHOM WE ARE IN CONSTANT AND CONTINUAL CONTACT!

EXPULSION POLICY

WHEN IT BECOMES APPARENT THAT A STUDENT'S INFLUENCE IS DETRIMENTAL TO THE PROGRESS OF OTHERS, OR AFTER COUNSELING, A STUDENT REMAINS UNSYMPATHETIC TOWARD THE EDUCATIONAL AND SPIRITUAL OBJECTIVES OF PBS, OR IF A STUDENT REFUSES TO LIVE UNDER THE AUTHORITY OF HIS/HER PARENTS AND NO LONGER LIVES AT HOME, HIS/HER ENROLLMENT WILL BE TERMINATED. Failure of the parents to comply with the policies and disciplinary procedures of the school ministry will be asked to withdraw their students from the school.

Students who are expelled from PBS will not participate in school-sponsored activities or be allowed to visit on campus. Students who are expelled may not apply for re-enrollment until one full semester has passed.

EXTRA-CURRICULAR

At PBS we believe that extra-curricular school activities are a special honor, as well as an important part of a student's balanced education. Therefore, we encourage students, with their parent's approval to take part in them. At the same time, we believe that school sponsored activities (i.e. field trips, sports events,

competitions, conferences etc....) are privileges to be earned, not rights to be had. Students must earn the right to participate or to be spectators at these various events and are expected to maintain the highest level of Christian behavior and testimony while attending. This would include PBS dress codes. A student who finds it difficult to maintain this appropriate behavior will not be allowed to attend school sponsored activities, and may be expelled from our school.

FINANCES

Current California legislation enables schools to withhold the forwarding of grades, transcripts, and diplomas if there are any school materials or bills that have not been paid in full. It is vital for us to secure those funds that are due to the school since we do have a limited budget. Payments that are not paid after 30 days will result in the student(s) not being allowed to return to class until the payment is made. Those who have been financially withdrawn for more than two weeks will be permanently withdrawn and will be required to re-enroll.

REGISTRATION — AN ANNUAL FEE CHARGED TO ALL STUDENTS

Non-refundable/non-transferable

Due with application

TUITION — THREE PAYMENT PLANS:

1] Full year in advance

Due by August 1 deadline

10% Discount given

2] Ten Month Payment Plan

First payment due August 15th

10th payment due May 15th

If the first payment is not received by August 30th, your child's place may be forfeited to those on the waiting list. Tuition for new enrollments is not due until the child/children have been accepted into the school. No late charge will apply! Students who enter school after September will have their tuition figured on a pro-rated basis. See the schedule of payments for the school year:

10 Month Payment Plan

- Payment One Aug 15
- Payment Two Sept 15
- Payment Three Oct 15
- Payment Four Nov 15
- Payment Five Dec 15
- Payment Six Jan 15
- Payment Seven Feb 15
- Payment Eight March 15
- Payment Nine April 15
- Payment Ten May 15

CHECKS

IF A CHECK IS RETURNED BY THE BANK DUE TO INSUFFICIENT FUNDS, A RETURNED CHECK FEE OF \$25 WILL BE CHARGED AND THE PARENT'S ACCOUNT WILL BE ADJUSTED FOR THE RETURNED CHECK. This applies to any check, regardless of the source, for tuition, lunches, books, etc. After the second NSF check, checks will no longer be accepted. Post-dated checks can not be accepted.

DISCOUNTS AVAILABLE

Membership Discount; Team Members Discount; Family discount - more than one child attending PBS; Full year in advance- Deadline- 8/1 of that school year.

GIFTS & CONTRIBUTIONS TO THE SCHOOL

Pacific Baptist School is part of a non-profit organization. It receives no federal assistance, nor financial support or endowment from any other organization. Gifts and contributions, large or small, are deeply appreciated. If you desire to give a gift to the school and would like it to be designated, some continual needs are as follows: Additional computers and software, playground equipment, or miscellaneous needs. All gifts and contributions over and above tuition, fees and expense items are income tax deductible and a receipt will be given.

GRADING SCALE

- A - 100% - 94%
- B - 93% - 86%
- C - 85% - 76%
- D - 75% - 70%
- F - Below 70%

GRADUATION REQUIREMENTS

A MINIMUM OF 210 credits (PROVIDING THE CORRECT AMOUNT OF CREDITS FOR EACH SUBJECT ARE RECEIVED) are required to meet PBS graduation requirements (Grades 9-12). 240 credits are required for PBS-College Preparatory Program. Subjects offered as after school electives will receive credit based on number of hours the class is scheduled to meet each week. A minimum of five courses plus Bible must be taken each year for grades seven through twelve. Any exceptions must be approved by the administration. The cumulative grade point average required for graduation from PBS is 2.0. This average includes all grades received during the four (4) years of high school, with the exception of physical education.

In addition to the required amount of credits (210 or 240), a student also needs to have a certain amount of credits in certain subjects (ex. English - 4 Years).

GENERAL

English	4 Years
Bible	4 Years
U.S. History	1 Year
Government	1 Year
Economics	1 Year
World History	1 Year
Algebra 1	1 Year
Consumer Math	1 Year
Mathematics	1 Year
Elective	1 Year
Physical Education	2 Years
Computer	2 Years
Science	2 Years
Foreign Language	1 Year
Music	2 Years
Speech	1 Year

COLLEGE PREPATORY

English	4 Years
Bible	4 Years
U.S. History	1 Year
Government	1 Year
Economics	1 Year
World History	1 Year
Algebra I	1 Year
Algebra II	1 Year
Consumer Math	1 Year
Computer	1 Year
Physical Education	2 Years
Science	2 Years
Speech	1 Year
Music	2 Years
Foreign Language	2 Years

HOMEWORK

The responsibility for scholastic achievement is placed on students. Incomplete homework will result in a grade of zero for that assignment. Also, if a student has an unexcused absence they will not be able to make up work given that day. A student will be given 7 days (one week) to make up any and all incompletes received in class; as long as they are excused absences. It will be the student's responsibility to make sure they get their make up assignments from their teachers.

INCENTIVES

At PBS we believe in positive reinforcement as a way of motivation. Throughout the year, various forms of incentives will be offered to inspire the students to do well academically, spiritually and physically. These will include various rewards, merits, etc.... It would be to the benefit of both student and parents alike, if the parent would recognize their child's progress, whether it is academically, spiritually, or socially.

LIBRARY

We will be having a library system to help keep track of books, videos, and tapes. The following are some guidelines concerning the checking out of these items from the library:

- No more than two (2) books out per person
- Check out period for a book is one week (7 days)
- Each book is allowed for two (2) renewals only
- There will be a fine imposed if books are not turned in before the due date (5 cents a day). This should help us keep track of the books and to make sure that the books are turned in.
- Lost/damaged books are to be paid for in the value it costs to replace the book

LICE

Once a month, the school staff will do a school wide lice check. If your child has lice nits, eggs, or bugs-dead or alive-they will have to be sent home until their hair has been treated with lice shampoo and every nit and egg has been picked out.

LOCKERS

All junior high and high school students will need to either purchase or rent a locker from the school. Lockers need to be kept clean and neat. They should be locked with a combination or key lock, with the combination or extra key turned into the office. If a lock has to be broken by the school office because the combination or extra key was not turned in, there will be a charge of \$1.00. During the school year we will have locker check without notice.

LOST & FOUND

Students will be charged 25 cents for each article claimed. Because of the quantity of items received, lost and found items can only be held for four weeks before being discarded at our discretion. Students need to make sure their name is on all personal belongings to help keep lost and unclaimed items to a minimum.

MOVIES

Our position on not allowing our students to attend the movies is based on the following:

- Movie theaters have a culture of their own. It has become a place where teenagers go to meet other teens and just hang out.
- We do not want to create a desire in our young people for Hollywood and what it produces.
- VERY, VERY, VERY few of the movies are wholesome and healthy.
- We do not want to support an industry that is corrupting the minds of our nation. By attending movies your money supports the production of PG, PG-13, R, and even X-rated movies.
- If someone were to see one of the young people leaving a movie theater, they would not know if they attended a 'G' or 'R' rated movie.

OFF CAMPUS LUNCH

Our students are not allowed to go off-campus during lunch or breaks. If the school does not have lunch catered in, students will have to bring their own lunch from home. Students who are caught leaving campus without permission will be given a minimum of five (5) demerits and after school detention for the first offense and can be suspended for the second offense.

PHONE CALLS

Students and staff cannot receive personal phone calls. We take messages only! Outgoing phone calls are .25 cents for each call. Students may only use the phone in the School Office should the need arise. Students caught using the phone without permission from PBS or PBC staff will be given five (5) demerits. Our School Office number is (562) 426-5214. Please call the school regarding school business. If you have a question regarding finances you may call Mrs. Esposito at (562) 426-5214.

PHYSICAL EDUCATION

All students must be in complete and proper Physical Education uniform at each class. Failure to be in complete uniform will result in an "F" for the day, and detention with lines for that hour. The student will be placed in a previously designated location and given a minimum of fifty (50) lines to write for that hour. Any student who receives 3 F's in one semester for not being in complete uniform will receive an F for that semester. Students may not be kept out of PE class by Teachers without prior permission from the PE Director.

- **BOYS:** School Phys. Ed. T-shirt, Black Shorts or Sweat Pants, and Tennis Shoes. No skater shoes are allowed.
- **GIRLS:** School Phys. Ed. T-shirt, Black Culottes (school approved), and Tennis Shoes.

PIANOS

No student is allowed to play any piano unless Pastor or the Music Director gives permission to do so.

PROGRESS REPORTS

The grading system of our school is designed to give parents a true indication of the student's progress or lack thereof. Report cards will be mailed home on the Wednesday after the marking period ends. Please do not ask to see any grades before hand, as this hinders the timely matter in which things need to be done.

READMISSION

Students presently enrolled in PBS are given first opportunity to re-enroll for the next school year. RE-ENROLLMENT IS NOT AUTOMATIC. The procedure must be followed yearly. Any student whose academic record or conduct has been a problem may not be allowed to re-enroll the following year. This decision will be made by the administration.

All returning students who are not registered for school by the third Monday in August will have to wait a minimum of three school days and a maximum of eight (8) school days to start

school, in order for us to properly process them for enrollment.

REFUNDS

Registration - No refunds ...Tuition - Generally non-refundable. Extenuating circumstances are taken into consideration when tuition has been paid for the full year. Students who are expelled will not be allowed a refund. Students who have a brother or sister that withdraws or is expelled from school will have their tuition rates adjusted accordingly.

REGISTRATION

All new students who are not registered by the second Monday in August will have to wait eight (8) school days to start school, in order for us to properly process them for enrollment. All returning students who are not registered for school by the third Monday in August will have to wait a minimum of three (3) school days and a maximum of eight (8) days to start school, in order for us to properly process them for enrollment.

RELATIONSHIPS (Boy/Girl)

At PBS we do not encourage our students to date or to get involved with a member of the opposite sex. No boys or girls can stand alone with each other. No boys or girls are allowed to ride in a car together unless with a staff member or parents. Boys and girls are not allowed to touch each other. Hand holding, kissing, or anything else, which may be perceived as an improper or questionable relationship, can be grounds for expulsion. IN THE EVENT THAT BOTH SETS OF PARENTS APPROVE OF A SON AND OR/A DAUGHTER DATING AND AT LEAST ONE PARENT IS CHAPERONING THE DATE, THIS IS ALLOWED, BUT WE DO NOT FEEL THAT IT IS WISE AND WE DISCOURAGE IT! EVEN IN THIS SITUATION, THE STUDENTS ARE NOT TO HAVE CLOSE CONTACT ON OUR SCHOOL AND/OR CHURCH GROUNDS, EVEN IF THE PARENTS ARE IN THEIR PRESENCE. OF COURSE, NO NOTE PASSING OR EXCHANGING OF ANY GIFTS IS ALLOWED EITHER. WE RESERVE THE RIGHT TO DISCIPLINE OR EXPEL SOMEONE WHOM WE THINK MAY BE INVOLVED IN ANY RELATIONSHIP THAT COULD BE HARMFUL

TO THEM AND BE A BAD TESTIMONY TO THE COMMUNITY.

At Pacific Baptist Church and Pacific Baptist School we do not endorse dating of our students. In addition, we do all that we humanly can – with the Lord’s help – to discourage, rather than encourage boy/girl relationships at PBS. This includes not allowing our students to spend time together “fellowshipping” with the opposite sex. For example: We do not allow the girls and the boys to sit together in chapel, church, on the buses or during lunch.

RULES, REGULATIONS AND POLICIES

PBS students are held personally responsible for all lockers, textbooks, or other school property issued to them. Students will be required to pay for any property that is willfully damaged. Books and magazines are not allowed in the classroom, unless they are being used in the academic program. The only exception to this would be if a student were to receive prior permission from the Teacher. There is to be no food, chewing gum, or drinks in the classroom. At all times skateboards, bikes, rolling shoes, and other like items are prohibited on the school grounds.

SCHOLASTIC AWARDS

Throughout the year, we at PBS will reward our students for their desire, diligence and determination to excel in their education. A few of the awards are listed below:

- Pastor’s Honor Roll: This is awarded to all student each quarter who have maintained a 94-100 percent grade average overall.
- Principals Honor Roll: This is awarded to all students each quarter who have maintained a 86-93 percent grade average overall.

SCHOOL AWARDS (End of the Year)

These various awards will be awarded at the end of the school year. Notice a few of the awards: Most Improved Student, Outstanding Christian Character Award, and Servant of the Year.

SCHOOL/CHURCH PROPERTY

Trash is to be placed in trash cans. Student's caught littering will be given two (2) demerits and a cleaning assignment. No student is allowed to mark on any book, write, tag, or carve on walls or furniture-this will result in five (5) demerits and a cleaning assignment. A second violation of this rule may result in a three (3) day suspension with lines. Articles found lying around will be placed in the trash if they are not claimed that day. If you do lose something contact the cleaning personnel.

SCHOOL OFFICE

The school office is open between the hours of 8:00 a.m. and 4:00 p.m. Monday through Thursday and 8:00 a.m. and 12:00 p.m. on Friday. All school business should be taken care of during these hours. PBS members are asked not to conduct school business during church events, church services, or on weekends. The staff needs a weekend break and time to enjoy the church services without distraction with work related problems. They will greatly appreciate your consideration in this matter. No student is to be in the school office without permission.

SCHOOL CLASS HOURS

Monday - Thursday 8:30 AM - 3:00 p.m. and Friday 8:30 a.m. - 12:00 p.m. K4 & K5 will get out at 12:20 PM Monday - Thursday. Skipping class or leaving campus without permission will result in five (5) demerits for the 1st offense; five (5) demerits and a one (1) day suspension, with lines for the 2nd offense; ten (10) demerits and a three (3) day suspension with lines for the 3rd offense.

SCHOOL SUPPLIES

It is the responsibility of the student and parent/legal guardian to ensure that the student has his/her needed supplies every day. It is extremely difficult for students to do well in school if they do not have the needed supplies. We do not allow our students to borrow from one another. If a student does not have the appropriate supplies they will receive demerits and the parent may be called to bring the supplies to school. This may sound strict, but again we

are attempting to help mold your sons/daughters into responsible young men and women.

SCRIPTURE MEMORY

Because the Word of God places a high value upon the memorization of Scripture, we at PBS are committed to helping our students, to not only memorize God's Word while in school, but to make it a life long habit that will enable them to live victorious and abundant Christian lives that God intends for them to live. At PBS, weekly privileges and other incentives cannot be earned without the student memorizing that week's passage. On Fridays the students will be required to write out the verse. Students will also be graded on how well they do and this grade will be applied to their Bible grade.

SPORT'S PROGRAM

At PBS we believe that sports is a special honor and privilege, as well as an important part of a student's balanced education. With this in mind, we encourage students, with parent's approval, to take part in them. At the same time, we believe that all school sponsored activities including sports events and competitions are privileges to be earned, not rights to be had.

A student whose work habits and behavior at school is not in line with the spirit of the school will not be allowed to be a member of the sport's program. Students must earn the right to participate in these various events and are expected to maintain the highest level of Christian behavior and testimony while participating or attending. **This would include PBS dress codes.** A student who finds it difficult to maintain this behavior will not be allowed to participate or attend school sponsored sporting activities, and may be expelled from our school.

PBS staff and students attitude, as well as actions, are expected to be above reproach at all times. No booing, taunting, or arguing with an official is allowed! This type of behavior can lead to suspension from games, as well as from school. If a student

athlete is suspended from classes he is also suspended for a minimum of (1) one game. Being thrown out of a game, and/or two (2) technical fouls during a season will automatically result in a minimum of one (1) game suspension, with every technical thereafter resulting in another game suspension.

If a student is unable to keep a proper balance between athletics and academics then athletics must be dropped from their schedule. This is the responsibility of parents, coaches, and staff to help ensure that this takes place. Students will be required to maintain a GPA of "2.0". This will be checked every six weeks!

STUDENT CLASSIFICATIONS

A High School student is required to have completed 210-240 credits, depending upon what diploma they are pursuing, upon graduation. At PBS we require that a student complete a minimum amount of credits (and pass core classes) before being passed on to the next grade level and classified as a student in that grade level. This is a minimum requirement and would still reveal that the student is behind and will not graduate with his/her class. Please notice the minimum requirements listed below:

- | | |
|-----------------------------|-----------|
| • Under 60 Credits: | Freshmen |
| • 65-120 Credits | Sophomore |
| • 125-180 Credits | Junior |
| • 185-240 Credits and above | Senior |

STUDENTS COURSES OF STUDY

At PBS we have four (4) different courses of study and types of diplomas that a student may pursue. Determining factors when choosing the course of study would be 1) Previous School Grades, 2) Achievement Test Results, 3) Students Mental And Social Skills, 4) Students Attitude Towards School, 5) Students Future Goals And Plans, and 6) Parental Request. With the help of the Administration, and parents, the student may choose from the following:

- HONORS-260 Credits with a 90% average test core.
- COLL. PREP-240 Credits with an 85% average test score.
- GENERAL-210 Credits with an 80% average test score.
- VOCATIONAL-230 Credits with an 80% average test score.

A student will not be allowed to change his/her course of study after September of their Senior year.

STUDENTS G.P.A

At PBS a students GPA (Grade Point Average) is figured out by using the scale below:

94-100 %	A	4.0	Excellent
86-93 %	B	3.0	Good
76-85 %	C	2.0	Average
70-75 %	D	1.0	Below Average
69-Below	F	0.0	Failure

SUMMER SCHOOL PROCEDURES

Pacific Baptist School offers an eight-week summer school program which is designed to help students make up credits which they have failed to obtain during the regular school year. All rules and regulations remain in effect during summer school sessions, with the following exceptions:

1. Total number of absences allowed is eight (8).

As during the regular school year, everyone is to be in his assigned seat in the classroom before the bell begins to ring at 8:30 a.m.

2. A maximum of forty (40) credits hours may be earned in summer school.

3. All usual school rules apply, including behavior and dress. However, the following demerit accumulation schedule applies for summer school.

- An accumulation of 35 demerits will result in a suspension of one (1) day.
- An accumulation of 45 demerits will result in a suspension of two (2) days.
- An accumulation of 56 demerits before the final four (4) school

days of summer school will result in automatic expulsion and loss of credit. If the 56th demerit is earned within the final four (4) school days, the student is not expelled but begins the next semester on disciplinary probation and with 63 demerits.

4. A weekly progress report is given to the students to take home and to the principal.

This report includes the student's record of attendance, tardies, grade(s), and demerits to date. A final report is mailed to the parents at the end of summer school.

SUMMER SCHOOL POLICY

Our school policy for summer school or retention is as follows:

If the final grade average is :

- | | |
|-----------|---|
| One F | - Summer school is recommended. |
| Two F's | - Summer school is required. |
| Three F's | - Student is retained at present grade level. |

Students with a very low I.Q. or a severe learning disorder will be promoted to the next grade level even if they have 3 or more F's as a final grade average. The word "provisional" will be added to their report card and record.

TARDIES

A student is considered late to school or class when he is not standing at his desk when the school bell rings. As a courtesy the first 2 tardies will be excused, after that each tardy, for JH/HS students will result in a 30 minute detention. Only extreme circumstances will be considered excused after the first 2 (ex. Car accident, injury etc.). Any student considered late to class without an excused note, will receive an automatic detention the following day after school, which will include a work detail. Elementary students that obtain 9 tardies will be suspended for one day of school.

WORK DETAIL

Work detail such as sweeping, trash pick-up, locker cleaning, kitchen cleaning, and a variety of other campus beautification projects may be substituted for detention or “in-house” suspension. Work details may be held before school, at lunch, or after School.

2009 – 2010 SCHOOL YEAR CALENDAR

August 15	1st School Payment Due
August 27 – 28	Staff Orientation
September 1	Parent Orientation
September 2	First Day of School ½ Day
September 7	No School – Labor Day
September 11	Patriot Day
September 15	2nd School Payment Due
September 21	Elementary Back to School Night
September 23	Elementary Field Trip
September 23	Pastor Esposito’s Birthday
September 27	Fall Candy Sale Begins
October 1	Picture Day
October 2	Candy Sale Ends
October 8	Mission Revival
October 15	3rd School Payment Due
November 6	Basketball Season Kick-Off
November 15	4th School Payment Due
November 16 – 18	GSBC Fine Arts Competition (Basketball)
November 18	Thank You Program
November 18	Half Day
November 23 – 27	No School Thanksgiving Week
November 23 – 25	Staff Inservice Training
November 27	PBS Turkey Shoot Tournament
December 14	PBS Dress Rehearsal – Christmas Play
December 15	PBS Christmas Play
December 15	5th School Payment Due
December 21	Begin Christmas Break
January 4	Return to School
January 15	6th School Payment Due
January 20 – 22	West Coast Classic Basketball Tournament
January 25	Science / History Fair
January 25 – 27	Academic Competition
January 29	First Semester Ends
TBD	Homecoming
February 1	Second Semester Begins
February 15	Lincoln’s Birthday Observed. No School
February 15	7th School Payment Due

February 20	Fine Arts Car Wash
February 22	Washington's Birthday Observed. No School
March 3	Half Day/ Leave for Fine Arts
March 4 – 5	West Coast Baptist Fine Arts Competition (No School K4 – 3rd)
March 15	8th School Payment Due
TBD	PBAL Basketball Tournament
March 15	Spring Candy Sale Begins
March 26	Spring Candy Sale Ends
March 29 - April 2	Easter Break
April 9	End of Year Program
April 15	9th School Payment Due
April 19 - 22	Academic Testing
April 22	Half Day (Leave for Ladies' Conference)
April 22 – April 24	Ladies' Conference – Wildomar
May 3	Piano Recital
May 7	Building Banquet
May 12	Senior Ditch Day
May 15	Senior Car Wash
May 15	10th School Payment Due
May 17 – 21	Revival Fires
May 31	No School – Memorial Day
June 2	HS/JH Picnic
June 3	Last Day of School
June 3	K5 Graduation
June 4	High School Graduation
June 5	Junior High Graduation
TBD	Senior Trip
June 22	Summer School Starts
August 12	Summer School Ends

GRADING PERIODS

1st Semester:

1st 6 Weeks—Sept 6-Oct 20

2nd 6 Weeks—Oct 23-Dec 1

3rd 6 Weeks—Dec 4-Jan 26

2nd Semester:

4th 6 Weeks—Jan 29-Mar 9

5th 6 Weeks—Mar 12-Apr 27

6th 6 Weeks—Apr 30-June 7

****DATES ARE SUBJECT TO CHANGE****

****SIGNATURE PAGE****

As a PBS student, I _____ have read the Pacific Baptist School Handbook, in its entirety, and understand all the rules and regulations. ***I have chosen to obey the rules, at all times, whether I necessarily agree with them or not.*** I also understand that if at any time during the school year I choose to disobey the rules I will be disciplined and possibly dismissed from the school. I also understand that if I am dismissed or expelled from Pacific Baptist School that I will lose all credit for that semester and will still be legally liable to pay my school bill for the remaining portion of the semester.

Students Signature

Today's Date

As a parent of the above named student, ***I too have read the Pacific Baptist School Handbook, in its entirety, and understand all the rules and regulations. I also understand that I must support my child/teen in their attempt to obey the rules, at all times, whether I necessarily agree with them or not.*** I also understand that if at any time during the school year my child/teen chooses to disobey the rules of PBS they will be disciplined (including paddling) and possibly dismissed from the school.

I also understand that if my child/teen is dismissed or expelled from Pacific Baptist School that they will lose all credit for that semester and I will still be legally liable to pay my child/teens school bill for the remaining portion of the semester. I

_____ agree to support all decisions made by the PBC Pastoral Staff, PBS School Board, and the PBS Administration.

Parents Signature

Today's Date

***This sheet must be turned in to the PBS office no later than Friday, September 18th. Three (3) demerits will be given each day until the sheet has been turned in. If the sheet is not turned in by Friday, September 22nd the student will not be allowed to return to class. ***

Dear Parents:

Unfortunately, a few days ago, our church attorneys (David Gibbs and the Christian Law Association) advised against only one type of "After School Extended Care," and during the conversation we were advised of the following concerning children who attend our school.

1. Remind PBS parents that our supervision, available for the safety of their children, is available for no more than thirty minutes after school each day!
2. Remind PBS parents that all K-4/K-5 children are to be picked up between 12:20 PM and 12:40 PM Monday thru Thursdays and between 12:00 PM and 12:15 PM on Fridays.
3. Remind parents that all 1-12 grade children are to be picked up between 3:00 PM and 3:15 PM Monday thru Thursday 12:00 PM and 12:15 PM on Fridays.

THE INFORMATION BELOW IS NEW AND VERY IMPORTANT. THESE ARE THE RECOMMENDATIONS FROM THE CHRISTIAN LAW ASSOCIATION:

4. Inform the parents that if a child is left after 3:30 PM, unless the school has been notified in advance or the child is participating in a school related activity, a \$25.00 administrative fee will be applied to their school bill. The reason CLA has recommended this to make very clear the severity of children being left here after school.
5. If a child is left after 4:00 PM, the authorities will have to be notified. As a school, we are required by law to do this (again, for the safety for the child). The reason CLA has recommended this to make very clear the severity of children being left here after school, for their personal safety! Our attorneys have told us that we are required by law to report children left unattended after school is let out!
6. If a child is left after 4:00 PM more than three times we will have to dismiss the child from our school enrollment. The reason CLA has recommended this, again, to make very clear that it is unacceptable for children and/or teens to be left on school grounds after hours, without authorized adult supervision.

7. At 3:30 PM our basketball court, playground area will be cleared out and locked up, unless of course, there is a school related, "supervised." activity in session. The building will also be off limits after 3:30 PM. The reason CLA has recommended this, again, to make very clear that it is unacceptable for children for children and/or teens to be left on school grounds after hours, without authorized adult supervision.

I know the above sounds extremely "rough," but this is what we have been advised to do (and of course, we have no choice but to follow their advice), to help to insure the safety of our school enrollment and your children. We are sorry for any inconvenience that this may cause. Please return this letter with your signature below stating that you have read this letter no later than Friday, September 15th.

Sincerely,

Johnny Esposito

_____	_____
Father's Signature	Dates
_____	_____
Mother's Signature	Dates

