

# 2023-2024 PACIFIC BAPTIST SCHOOL ENROLLMENT BOOKLET



3332 Magnolia Ave, Long Beach, CA



(562) 426-5214



[www.pacificbaptistschool.com](http://www.pacificbaptistschool.com)

Pacific Baptist School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

## **DISCLAIMER**

Parents who are enrolling their children in Pacific Baptist School are liable and responsible for all of the information enclosed in this registration packet. This refers to turning in health and registration paperwork, and making the proper payments on the appropriate dates laid out in the packet.

Pacific Baptist School may send reminders by way of phone calls, letter notifications, etc. as a courtesy to assist the parents in remembering the registration dates. In the event that families forget or leave on vacation and do not turn in the required paperwork or make the proper payments by the required dates of the registration packet, PBS will not be able to grant extensions.

The general purpose of the dates/deadlines given in the enrollment packet is to help both the school staff and parents be ready for the child's upcoming school year. It helps the staff be better prepared for whom they are teaching when school begins. It also helps the parents who follow the paperwork and payment deadlines set up in the registration packet have a more enjoyable school year. Parents who have taken care of their children's registration fees, (curriculum, supply, locker, basketball, Jr. Patriots, ladies' volleyball, and graduation fees) before school starts, will only have their child's tuition fees during the year to care for. In the long run it makes attending PBS more affordable and easier for parents to enroll their children in PBS. Therefore, this will help in ensuring a more successful year for the staff, parents, and students!

## **TABLE OF CONTENTS**

Student Enrollment Information (3) Fee Information (4) Miscellaneous Tuition Information (5)  
Tuition Prices (7) Student Pick-up List (8) Emergency Medical Permission (9)  
Requirements of Registration (10) Medical Requirements for Students Entering First and  
Seventh Grades (12) Dress Code (13)

## **ACKNOWLEDGEMENT**

*I acknowledge that I have read the information in this booklet and take full responsibility for all information included in it.*

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Parent's Signature \_\_\_\_\_

# STUDENT ENROLLMENT (CIRCLE PRIMARY FAMILY PHONE BELOW)

Student's Name (Please Print) \_\_\_\_\_  
(Last) (First) (Middle)

Birth Date \_\_\_/\_\_\_/\_\_\_ Grade Entering: \_\_\_ Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**P.E. Shirt Size: YS YM YL | S M L XL (please circle one)**

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip Code \_\_\_\_\_

Social Security \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Student's Birthplace \_\_\_\_\_

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Employer \_\_\_\_\_ Employer \_\_\_\_\_

Father's Work # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Mother's Work # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Father's Cell # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Mother's Cell # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Father's Email Address \_\_\_\_\_ Mother's Email Address \_\_\_\_\_

Previous School (if new student) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip Code \_\_\_\_\_

## Additional Children

Student's Name (Please Print) \_\_\_\_\_  
(Last) (First) (Middle)

Birth Date \_\_\_/\_\_\_/\_\_\_ Grade Entering: \_\_\_ Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**P.E. Shirt Size: YS YM YL | S M L XL (please circle one)**

Student's Name (Please Print) \_\_\_\_\_

(Last) (First) (Middle)

Birth Date \_\_\_/\_\_\_/\_\_\_ Grade Entering: \_\_\_ Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**P.E. Shirt Size: YS YM YL | S M L XL (please circle one)**

Student's Name (Please Print) \_\_\_\_\_

(Last) (First) (Middle)

Birth Date \_\_\_/\_\_\_/\_\_\_ Grade Entering: \_\_\_ Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**P.E. Shirt Size: YS YM YL | S M L XL (please circle one)**

Student's Name (Please Print) \_\_\_\_\_

(Last) (First) (Middle)

Birth Date \_\_\_/\_\_\_/\_\_\_ Grade Entering: \_\_\_ Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**P.E. Shirt Size: YS YM YL | S M L XL (please circle one)**

# FEE INFORMATION

## Registration

June 1 to June 30	\$150.00
July 1 to July 31	\$200.00
August 1 and later	\$225.00

## Curriculum Fee

\$100 first semester payment due **August 1st** | \$100 second semester payment due **January 1st**

If paid after August 1st \$24.00 per month per student to be billed with tuition for a 10 month period for a total of \$240.00 per year. (Teachers may ask that you purchase additional materials for reading, art, etc.)

## Supply Fee (Lower Elementary Grades)

\$20.00 per year, per student K4–3rd Grade (There are no second, third, or fourth child discounts.)

## Locker Fees

All junior high and high school students are required to either purchase a locker for the price of \$80, or they may rent a locker which they will share with a student for \$40 per year. Those who decide to purchase a locker may have the use of the locker as long as they are enrolled in school.

## Athletic Team Fees

All athletic fees must be paid prior to playing on the team.

Basketball	\$150.00
Flag Football	\$100.00
Girls Volleyball	\$100.00
Junior Soldiers Basketball	\$30.00
Junior Soldiers Football	\$25.00

## Graduation Fees

Kindergarten (K5)	\$60.00
High School	\$95.00

# TUITION

You may pay your tuition as one yearly payment and take advantage of the 8% discount, or you may make ten monthly payments (beginning August 1, 2023 to May 1, 2024). The monthly tuition is due on the first of each month and if the bill is not paid before sixteenth of the month a late fee of \$25 will be charged. In addition to the late fee, if the student's bill is not paid by the first of the following month he will not be allowed to attend class regardless of the amount owed. **No refunds of tuition, curriculum, or registration fees will be made for any reason including leaving school nor will you get to take your child's books.**

## Returned Check Fee

A \$25 charge will be added to account if a check is returned from a financial institution. After two checks have been returned to the school, payments must be made by cash, money order, cashier's check, or credit card.

## Extended Absences

During the school year, if your student misses school there will not be any prorated tuition payments. There is no reduction of payments regardless of how many days the student actually attended class.

## Opening Calendar

June 1	Early Registration Begins (\$150)
July 1	Registration Continues (\$200)
August 1	First Semester Curriculum Fee Due   Deadline for payment of full yearly tuition with 8% discount   Registration (\$225)
August 1	First Tuition Payment Due
August 16	Registration Deadline
August 20	Parent Orientation
August 23	Supply Fee (Lower Elementary Grades)   Secondary locker fee due
September 6	First Day of School (All fees should be paid and all registration materials should be completed.)

## **FINANCE OFFICE HOURS**

Monday	8:30-3:30
Tuesday	8:30-3:30
Wednesday	8:30-3:30
Thursday	8:30-3:30
Friday	8:30-12:15
Saturday	not opened
Sunday	for 15 minutes after the evening service

## **SCHOOL OFFICE HOURS**

Monday	8:00-12:30
Tuesday	8:00-12:30
Wednesday	8:00-12:30
Thursday	8:00-12:30
Friday	8:30-12:00
Saturday	not opened
Sunday	opened by appointment

# PACIFIC BAPTIST SCHOOL 2023-2024 TUITION

Please read and sign.

Childr(en) Name(s) \_\_\_\_\_ (please print)

## Non-Membership Tuition

<b>Children</b>	<b>Rate Per Year</b>	<b>Per Month (for 10 months)</b>
1st Child	\$5,880.00	\$588.00
2nd Child	\$4,880.00	\$488.00
3rd Child	\$4,360.00	\$436.00
4th Child+	\$3,830.00	\$383.00

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Parent's Signature \_\_\_\_\_

Online payment including auto pay can be setup at [pacificbaptistschool.com](http://pacificbaptistschool.com).

# STUDENT PICK-UP LIST (FOR ELEMENTARY STUDENTS ONLY)

Student's Name(s) \_\_\_\_\_ Grade(s) \_\_\_\_\_

Our supervision, available for the safety of their children, is available for no more than thirty minutes after school each day.

All kindergarten children are to be picked up between 12:20 pm and 12:35 pm Monday through Thursdays and between 12:00 pm and 12:15 pm on Fridays.

All 1st-12th Grade children are to be picked up by 3:30 pm Monday through Thursday and 12:15 pm on Fridays.

The following persons are allowed to pick up my child. Parents do not need to be put on the list. If one parent is not allowed to pick up the child, we must have the legal paperwork to enforce that action.

---

Name	Relationship	Plate #
------	--------------	---------

---

Name	Relationship	Plate #
------	--------------	---------

---

Name	Relationship	Plate #
------	--------------	---------

Please be advised that if someone else comes to pick up your child and they are not on the above list, they will not be allowed to take your child. If you have a person you wish to pick up your child, and they are not on the list; you must call the school office and advise them of the exception.

I am aware that I can be charged a \$25 administrative fee if my child(ren) is/are not picked up by the prescribed times listed above.

Please sign below.

---

Print Name	Sign Name
------------	-----------



# EMERGENCY MEDICAL PERMISSION

In case of illness, injury or natural disaster, when I cannot be reached, my child(ren) may be released to the following people:

Name \_\_\_\_\_ Phone # \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Relationship \_\_\_\_\_

Family Doctor \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_

Health Problems or allergies to medicine? Yes / No If yes, please explain.

\_\_\_\_\_

If in our opinion your child needs hospital attention due to an accident or sickness and none of the above can be reached, do we have your permission to transport to the nearest hospital? Yes / No

In case of emergency and I cannot be reached, I give my consent to have such attention given this child as may be thought necessary by the physician or practitioner in charge. I also understand that Pacific Baptist School and Pacific Baptist Church are not accountable to me for any of my child's medical charges.

\_\_\_\_\_  
Father's Signature                      Date

\_\_\_\_\_  
Mother's Signature                      Date

I hereby give permission to Pacific Baptist School and any physicians that may need to designate or render the above named child any emergency medical and /or surgical treatment required in my absence.

I hereby hold harmless Pacific Baptist Schools from any liability or other responsibility arising from said actions. I understand that we as parents, together with our insurance carrier, are responsible by operation of law.

I understand that the Emergency Center will attempt to contact the parents or legal guardians as soon as possible.

\_\_\_\_\_  
Father's Signature                      Date

\_\_\_\_\_  
Mother's Signature                      Date

Emergency Phone # \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Emergency Phone # \_\_\_\_ - \_\_\_\_ - \_\_\_\_

# REQUIREMENTS FOR SCHOOL REGISTRATION

**Proof of immunization is required at the time of registration. Students may not complete registration without it.**

## Kindergarten

- Birth Certificate
- All required immunizations (Please check with your doctor to see if your child is up to date)
- Attached you will also find an immunization schedule
- Immunization Record
- TB Skin Test (if from out of country or state)
- K4 students must turn 4 years old by December 1. K5 students must turn 5 years old by December 1.

## 1st Grade

- Birth Certificate (new students)
- All required immunizations (Please check with your doctor to see if your child is up to date)
- Attached you will also find an immunization schedule
- Immunization Record
- 1st Grade Health Exam School Entry form completed by a doctor

## 7th Grade

- All immunizations updated: Td booster, MMR
- Hepatitis B Immunizations
- Yellow Immunization Record
- Tdap Booster Shot (required for entrance to 7th Grade)

## All New Students

- Birth Certificate
- All required immunizations (Please check with your doctor to see if your child is up to date)
- Copy of Immunization Record
- TB Shot if from out of state or country
- Transcripts/report card from previous school

## All Returning Students

All returning students will need to be registered for school by Wednesday, August 16, 2023. If they are not registered by this date they may not be able to start school until Monday, September 20, 2023. The reason for this is so we can be prepared for all students in each class.

# Parents of Children In or Entering School or Child Care



**REFERENCE** Health and Safety Code, Division 105, Part 2, Chapter 1, Sections 120325-120380; California Code of Regulations, Title 17, Division 1, Chapter 4, Subchapter 8, Sections 6000-6075

**WHY YOUR CHILD NEEDS SHOTS** The California School Immunization Law requires that children be up-to-date on their immunizations (shots) to attend school or child care. Diseases like chickenpox, measles, and whooping cough spread quickly, so children need to be protected before they enter. Most children need booster shots before starting kindergarten. 7th grade entry requirements went into effect July 1, 1999. A varicella (chickenpox) requirement for kindergarten entry and child care attendance went into effect July 1, 2001.

**WHAT YOU WILL NEED AT REGISTRATION** You will need your child’s Immunization Record. It must show the date your child was given each required shot. If you do not have an Immunization Record or your child has not received all required shots, call your doctor or local health department now for an appointment.



**THESE ARE THE SHOTS THAT ARE REQUIRED** Review your child’s Immunization Record to make sure you have a date for each shot required.

Vaccine	NUMBER OF IMMUNIZATIONS REQUIRED TO ENTER, BY AGE OF CHILD							
	Child Care					School		
	2-3 months	4-5 months	6-14 months	15-17 months	18+ months	4-6 years	7-17 years	7th grade
Polio (OPV/IPV)	1	2	2	3	3	4 <sup>a</sup>	4 <sup>b</sup>	
DTP/DTaP	1	2	3	3	4	5 <sup>a</sup>	3 <sup>b</sup>	
Td Booster								[1 <sup>c</sup> ]
MMR				1 <sup>d</sup>	1 <sup>d</sup>	2 <sup>e</sup>	1 <sup>e</sup>	2 <sup>e</sup>
Hepatitis B	1	2	2	2	3	3		3 <sup>f</sup>
Hib	1	2	2	1 <sup>d</sup>	1 <sup>d</sup>			
Varicella					1 <sup>g</sup>	1 <sup>g</sup>	1-2 <sup>h</sup>	

<sup>a</sup> This number includes kindergarten boosters. If your child is 4-6 years old, entry requirements are met with only 3 polio and 4 DTPs if at least one polio and one DTP dose were after your child’s fourth birthday.  
<sup>b</sup> For children 7–17 years old, entry requirements are met with only 3 polio and 3 DTP or DT/Td if at least one polio and DTP or DT/Td were after your child’s 2nd birthday. For students age 7 years and older, pertussis immunization is not required.  
<sup>c</sup> A Td booster is recommended but not required.  
<sup>d</sup> One dose must be on or after the 1st birthday regardless of any doses received earlier. The Hib requirement applies only to child care children under age 4 years and 6 months.  
<sup>e</sup> One dose on or after the first birthday is required for grades 1–6 and 8–12. Mumps immunization is not required for students age 7 years and older.  
<sup>f</sup> Two doses of the 2-dose hepatitis B vaccine formulation along with provider documentation that the 2-dose hepatitis B vaccine formulation was used for both doses and both doses were received at age 11–15 years will also fulfill this requirement.  
<sup>g</sup> If your child had chickenpox disease, ask your doctor to note it on the immunization record to meet the requirement.  
<sup>h</sup> Required for children not enrolled in California schools before July 1, 2001. 1 dose required for grades K–12. For children 13–17 years old, 2 doses are needed if vaccine received after 13th birthday.

If your child’s record is missing some doses, please contact your doctor or clinic now to obtain the full immunization record or any doses needed. If your child recently received immunizations and needs an immunization later in the year, he/she can be allowed to attend, provided you get the remaining doses when they become due.

Your child may be exempted from some or all immunizations by a doctor because of a medical condition. Your child may be exempted by you because of your personal or religious beliefs. Ask your school or child care provider for details.

## **STUDENTS ENTERING FIRST GRADE**

**Proof of immunization is required at the time of registration. Students may not complete registration without it.**

### **Physical Examination**

The Child Health and Disability Prevention (CHDP) Program was created based on a law passed by the California State Legislature to promote the health of children and youth in California. The law states that parents are responsible to see that their children receive a health examination, regardless of income, within 18 months prior to first grade entry or 90 days thereafter. Furthermore, the parent must present proof to the school that the child received a health examination within this time period.

One out of every ten children entering first grade has a health problem unknown to the parent. When your child is examined, you will be given an explanation of the results. If treatment is recommended, you will be referred to an appropriate physician.

We urge you to ask the physician to share with us any health problems which might affect your child's ability to learn or participate in physical activities. We have enclosed the form (REPORT OF HEALTH EXAMINATION FOR SCHOOL ENTRY - PM171A) that needs to be completed by your doctor. Bring this signed form into the school office after your child has been examined.

If you have any questions regarding this physical for your child, please call the school office at (562) 426-5214. It is much easier to get an appointment for your child during the summer months. Please do not wait until the last moment to schedule your child's appointment. Your child can not start school unless this examination is completed and the form is turned in to the school office.

PLEASE NOTE: If your child has already had the physical during K5 and the form has been turned in to the office, please advise the school office and disregard this letter.

## **STUDENTS ENTERING SEVENTH GRADE**

**Proof of immunization is required at the time of registration. Students may not complete registration without it.**

All Students entering, advancing, or transferring into the 7th Grade need proof of an adolescent whooping cough booster immunization before the start of school.

# IMPORTANT INFORMATION REGARDING DRESS CODE

Please note that students that are in violation of dress code that cannot be rectified at the school must be picked up with ½ hour of notification from school. Please remember that the longer it takes for the problem to be rectified the less school work our child will be able to complete that day.

## K4–6th Grade

### Girls

- Red & black plaid bib-top jumper (4th-6th may wear a plaid skirt) with white collared blouse
- White, red, or black socks (no nylons)
- Tennis shoes (school colors with no prints) or black dress shoes
- Red, black, or white sweater

### Boys

- Black pants with red or black polo shirt
- Black socks (white socks may be worn with tennis shoes)
- Tennis shoes (school colors with no prints) or black dress shoes
- Red, black, or white sweater

## 7th–12th Grade

### Girls

- Black pleated skirt (school pattern)  
\*must go 2 inches below the knee
- Black, red, or white button-down blouses (Polos are not allowed)
- Black dress shoes (closed back & front)
- Red, black, or white sweater

### Boys

- Black pants
- Black or red polo shirt
- Dress shirt and tie (for chapel days)
- Black socks (dress socks)
- Black dress shoes
- Red, black, or white sweater

## Physical Education (1st–12th Grade)

### Girls

- P.E. shirt (bought from school)
- Black culottes (school pattern)
- White socks
- Tennis shoes (school colors with no prints)

### Boys

- P.E. shirt (buy from school)
- Black shorts or sweat pants
- White socks
- Tennis shoes (school colors with no prints)

Please note that sweaters must be red, black, or white. The only exceptions are college sweatshirts of like faith. Please also note that only the school pattern is approved for the girls' skirts or culottes. No other pattern may be followed. Additional detailed information can be found in the Student Handbook concerning your child's dress code.

# **SCHOOL UNIFORM SHOPS**

## **Hilda's Uniform Shop**

1001 E. Compton Blvd.

Compton, CA 90221

(310) 631-7474

## **Maria Zambrano**

(562) 639-6899

## **Maria Flores**

(562) 591-5488

## **Other**

<https://www.dressingforhisglory.com/culottes/traditional-culottes-girls-cool-cotton.html>

# PACIFIC BAPTIST SCHOOL SUPPLY LIST

## Elementary

- Bible (King James)\*
- Back Pack\*
- Three-ring Binder (teacher's choice)\*
- Pencil Box
- Notebook
- Pencils
- Black/Blue Pens
- Erasers
- Colored Pencils
- Crayons
- Lined Paper
- Ruler (Upper Grades)
- Compass (Upper Grades)
- Protractor (Upper Grades)

\*provided solely by parents

## Secondary

- Bible (King James)
- Blue or Black Pens
- Pencils (and sharpener if not using mechanical pencils)
- Standard size lined paper
- Erasers
- Wide-ruled Notebook Paper
- Three ring binder
- Tab Dividers (for binder)

## **Those in Pre-Algebra, Algebra I & II, or Geometry you may also need the following:**

- Protractor
- Ruler
- Compass
- Calculator/Scientific Calculator
- Graph Paper

